



## NOTICE

TO: Depot Network  
DATE: August 6, 2024  
RE: **Time and Motion Study**

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Good afternoon,

The BCMB will be completing a Time and Motion study at depot locations throughout the months of August to September of 2024. Approximately 30 depot locations will be chosen to participate in the study. The study will be conducted through a third-party company called RIVR Solutions and will be managed by the BCMB's Data Collection Agent (MNP).

The Time and Motion study is conducted to determine direct labor hours and space allocations required for the handling of the different types of material streams for purposes of determining handling commissions. The next Handling Commission Review will commence in February of 2025.

RIVR Solutions will be reaching out directly to the depot locations who are chosen to participate in the study with further information. The BCMB requires your assistance if chosen.

If you have any questions or concerns about this process, please do not hesitate to contact Alyson Baxter, Manager of Analytics at BCMB via email at [abaxter@bcmb.ab.ca](mailto:abaxter@bcmb.ab.ca).

